

## **Staffordshire and Stoke-on-Trent Joint Archives Committee**

Thursday, 18 June 2015

**10.30 am**

County Records Office, Eastgate Street, Stafford

John Tradewell  
Director of Democracy, Law and Transformation  
10 June 2015

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### **A G E N D A**

#### **1. Appointment of Chairman and Vice-Chairman**

The standing orders for the Joint Committee state that: -

“At its annual meeting the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternatively between the two Council’s) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At its annual meeting in June the Joint Committee elected a Chairman and Vice-Chairman from amongst its members (on a rotating basis alternatively between the two Council’s) and this year the Chairmanship sits with Stoke-on-Trent City Council. Following changes to the Constitutions and Cabinet Portfolios at the County Council and City Council the representatives on the Joint Archive Committee had changed to Ben Adams (County Council), Mike Davies (Observer – County Council) and Olwen Hamer (City Council). Olwen Hamer was confirmed as Chairman and Ben Adams as Vice-Chairman up to the annual meeting of the Joint Committee in 2015.

#### **2. Apologies**

#### **3. Declarations of Interest in accordance with Standing Order 16**

#### **4. Minutes of the meeting held on 26 March 2015 (Pages 1 - 6)**

#### **5. Joint Archive Services: Annual Report 2014/15 (Pages 7 - 44)**

Report of the Acting Director for Place (Staffordshire County Council) and Chief Operating Officer – Resources Directorate (Stoke on Trent City Council)

#### **6. Joint Archive Service: Final Outturn 2014/15 (Pages 45 - 52)**

Joint report of the Acting Director for Place (Staffordshire County Council) and City Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

7. **Progress report on Staffordshire History Centre and Consultation** (Pages 53 - 74)

Report of the Acting Director for Place (Staffordshire County Council) and Chief Operating Officer – Resources Directorate (Stoke on Trent City Council)

8. **Minton Archive Project** (Pages 75 - 78)

Report of the Acting Director for Place (Staffordshire County Council) and Chief Operating Officer – Resources Directorate (Stoke on Trent City Council)

9. **Date of next meeting - Thursday 19 November 2015 at Stoke-on-Trent (venue to be confirmed)**

10. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

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**PART TWO**

(All reports in this section are on pink paper)

Nil

| <b>Membership</b>         |                   |
|---------------------------|-------------------|
| Ben Adams (Vice-Chairman) | <b>Substitute</b> |
| Randolph Conteh           | Janine Bridges    |
| Ian Parry                 | Mike Lawrence     |
| Mike Davies (Observer)    | Mark Winnington   |

**Note for Members of the Press and Public**

**Filming of Meetings**

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

**Recording by Press and Public**

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.